

UCCSN Board of Regents' Meeting Minutes December 7-8, 1963

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Pages 497-520

UNIVERSITY OF NEVADA

BOARD OF REGENTS

December 7, 1963

The Board of Regents met on Saturday, December 7, 1963, in the President's Office, Clark Administration building, Reno Campus.

Present: Regents Anderson, Davis, Germain, Grant, Hug, Jacobsen, Lombardi, Magee, White; Engineer Rogers, Business Manager Humphrey, Vice President Young, and President Armstrong. Deputy Attorney General Walsh was present as Legal Adviser. Reporters Laxalt, Dromiack and Glendon covered the meeting for the Press.

The meeting was called to order by the Chairman at 9:15 A.M.

1. Minutes of Previous Meeting

Minutes of the meeting of September 21, 1963 were approved

upon motion by Dr. Lombardi, seconded by Dr. White and unanimous vote.

2. Approval of Check Registers

President Armstrong presented the attached Check Registers as submitted by the Business Manager and recommended approval.

Motion by Dr. Lombardi, seconded by Mrs. Magee, carried unanimously by roll call vote that the Check Registers be approved.

3. Building Committee Meeting of November 7, 1963

Copies had been distributed to the Regents, as follows:

Minutes of the Meeting of the Building Committee of the

Board of Regents

November 7, 1963

Present: Dr. Anderson, Mr. Germain, Mr. Hug, Mr. Jacobsen,

Dr. Lombardi, President Armstrong, Vice President

Young, Business Manager Humphrey, University

Engineer Rogers.

Land Exchange at Nevada Southern:

Mr. Rogers called attention to the fact that Chapter 386 of 1963 Statutes, which permits land exchange at Nevada Southern for enlargement of the Campus, contains the following requirement:

"Any deed or deeds conveying such property shall contain restrictive covenants (which may be more restrictive than the zoning and land use requirement of Clark County, Nevada) which shall guarantee that such property shall not be used for purposes detrimental to the necessary and proper growth and conduct of the University of Nevada, Nevada Southern Regional Branch."

Mr. Rogers said that persons owning land without such a restriction might be reluctant to exchange for land containing such a restriction.

Mr. Rogers reported that he and Mr. William Hancock of the State Planning Board staff had met with most of the property owners in an effort to work out arrangements for exchange

or purchase of land in the area affected by the above legislation. Only the Episcopal Church has indicated a definite intention to agree to a land exchange. Negotiations for this property are now at the point where the Board of Regents must decide on the wording of the restrictive covenant.

Mr. Jacobsen moved, Mr. Germain seconded, that the covenant restriction be drawn up to allow activities permitted down through C-1 zoning as currently defined. Motion passed.

Mr. Hug moved, Mr. Jacobsen seconded, that the University request that Mr. Hancock make written offers for land exchange for all lands allowed for exchange by the State Legislature except Episcopal Church property, based on recent land appraisals. If the exchange offers are refused, then Mr. Hancock should attempt to purchase these lands, based on the same appraisals. If these efforts fail, then condemnation should be considered, starting first with Salton property. Motion passed.

Land Rezoning Near Nevada Southern:

Mr. Rogers reported that Mr. Fred Goetz has requested a land

use change from R-1 to R-4 for land adjacent to the Nevada Southern Campus. The matter has been referred to the State Planning Commission as follows:

"At the October 8th meeting of the Planning Commission, a public hearing was held on the application of Fred Goetz to develop and maintain an apartment subdivision of 6 lots which would permit 17.2 units in the 14,630 square foot lots and 19.6 units on the 16,720 square foot lots, to be known as University Gardens, on the South 259.7 feet, East 480 feet, NW 1/4, NE 1/4, Section 22, Township 21 South, Range 61 East, generally located on the South side of Cottage Grove Avenue, 1/4 mile West of Maryland Parkway."

Dr. Lombardi moved, Mr. Germain seconded, that the University go on record as not opposing apartments as such, but expressing a concern as to their appearance. If the Regional Planning Board has power to review plans, it is requested that the University be given an opportunity to see them before they are approved. Otherwise, it is requested that rezoning be not approved until the plans are presented and the University has an opportunity to see them. Motion passed.

North Road Development on the Nevada Southern Campus:

Mr. Rogers recommended that in accordance with the Master Plan, a campus road be developed on the northern boundary of the Nevada Southern Campus. A County controlled alley would parallel this road, just off the Campus. Trees could be planted in a parkway between these two roads. The Committee agreed with this plan.

North Virginia Street Widening:

Mr. Rogers reported that it has been proposed that North Virginia Street be widened and improved from the Catholic Cemetery area to the area immediately serving the new Campus parking lot to be developed as part of the new stadium project. However, the Master Plan contemplates the eventual restriction of that portion of North Virginia going through the Campus. Also, the University would have to dedicate land for the widening.

(Mr. Germain had to leave the meeting to catch an airplane.)

Mr. Jacobsen moved, Dr. Lombardi seconded, that since the Master Plan contemplates that North Virginia Street eventu-

ally would be going directly through the Campus and the widening of this street would increase automobile and truck traffic and the hazards to pedestrians (particularly students residing in Dormitories) crossing the street, therefore the University should go on record as opposing the widening of North Virginia Street. Motion passed -- two in favor, one opposed.

Block N Drain Ditch, Reno Campus:

Mr. Rogers reported that the University has been asked to serve as co-sponsor of the Block N Drain Ditch Flood Control Project. The North Truckee Soil Conservation District also would serve as co-sponsor. No financial obligation is involved.

Dr. Lombardi moved, Mr. Jacobsen seconded, that the University agree to serve as co-sponsor of the Block N Drain Ditch Flood Control Project. Motion passed.

Dormitory Project, Reno Campus:

Dr. Armstrong reported that Governor Sawyer has agreed to include a request for corrective legislation on the Reno

Campus Dormitory Project, if a special session of the Legislature is called. A draft of proposed legislation now is being prepared. No Committee action was required.

Capital Outlay for 1965-67:

Mr. Rogers reported that the University must submit to the State Planning Board by January 1, 1964, capital improvement needs for the 1965-67 Biennium. The Master Plan projects \$7,000,000 for the Reno Campus and \$1,500,000 on the Nevada Southern Campus. His Office will prepare recommendations for consideration by the Committee.

Future Campus Development:

Mr. Hug pointed out that the Regents soon must make a decision to obtain the land needed for campus development or to modify the Master Plan and go to more high-rise buildings. He suggested that the University might purchase land subject to the mortgage. He also suggested that consideration be given to several ways of lifting the restrictions on the use of the Valley Road Farm land. He further reported that some Universities had been successful in obtaining a special University classification for zoning of land in and around

the Campus.

Next Meeting:

It was agreed that the Committee would meet at noon on Friday, December 6, 1963, beginning with luncheon.

Respectfully submitted,

Kenneth E. Young

Acting Secretary

Motion by Dr. Lombardi to approve the minutes and the actions taken was seconded by Mr. Germain.

Dr. Anderson asked for discussion on the proposal to widen North Virginia Street.

President Armstrong discussed the increase in traffic and the tendency to concentrate traffic on North Virginia Street if it is widened, and said that the University would like to look forward to the time when the street could become a Campus thoroughfare. On the other hand, widening the street would speed the flow of traffic to the Stadium area. Dr.

Anderson added that the plans show that the approaches will not be cloverleaf design, which would be favorable to the University. He would favor widening on that basis, but thinks the University should oppose making it a main arterial.

Motion was made by Dr. Anderson, as an amendment to the motion by Dr. Lombardi, to approve the minutes with the deletion of this item, which would be left to the Administration and the Building Committee for final decision. Dr. White seconded the motion. Dr. Lombardi and Mr. Germain accepted the amendment.

Further discussions followed. Mr. Hug favored negotiations with the Highway Department before making a decision. Overpass and underpass possibilities were mentioned. Mr. Rogers said that an overpass would seldom be used and an underpass is frowned upon for reasons of safety and sanitation.

Motion was made by Dr. White to amend the motion by Dr. Anderson to approve the minutes with the exception of the item pertaining to North Virginia Street and that the Building Committee study this matter further and make a recommendation to the Board. The motion was seconded by

Dr. Anderson, and carried unanimously.

4. Building Committee Meeting of December 6, 1963

Chairman of the Committee, Dr. Anderson, asked Dr. Young to read the minutes as follows:

Minutes of the Meeting of the Building Committee of the

Board of Regents

December 6, 1963

Present: Dr. Anderson, Mr. Davis, Mr. Germain, Mr. Grant,

Mr. Hug, Mr. Jacobsen, Dr. Lombardi, Mrs. Magee,

Dr. White; President Armstrong, Vice President

Young, Engineer Rogers, Business Manager Humphrey,

John V. Jay, Jr. and Charles M. Sprinkel from

Montgomery Ward, Robert E. Millsap, Associate

Architect, Linn C. Alexander, Real Estate Devel-

oper, John W. Brown and Bruce Hicks, Architect-

Engineers, Milton Sharp, President of Alumni

Association, George A. Broten and Glenn Lawlor

of the Department of Health, Physical Education

and Recreation, and William Hancock of the State

Planning Board.

Re-Evaluation of Master Plan:

The Committee discussed the suggestions made by Mr. Hug relative to the Master Plan for the Reno Campus. Among the topics discussed were: (a) campus roads, (b) North Virginia Street, (c) the proposed freeway, (d) architectural compatibility of new buildings. Mr. Rogers was asked to develop some sketches showing the possible location and nature of campus roads and walks. President Armstrong was asked to investigate the possibility of hiring a noted architect to serve as consultant to the Board (names, cost, etc.). Discussion of Mr. Hug's other suggestions were postponed to a future meeting.

Valley Road Farm:

Mr. Alexander and his associates discussed with the Committee the possibility of negotiating a 55-year lease for the Experiment Station Valley Road Farm for development as a regional shopping center, at an estimated \$75,000 guarantee per year plus an unspecified share of the profits. It was estimated that the capital value of the property and buildings, to revert to the University at the end of the

55-year lease, would be \$7,300,000.

Mr. Jacobsen moved, Mr. Hug seconded, recommending that the Board of Regents authorize the Building Committee to pursue this matter. Motion passed.

Physical Education Facilities - Phase I:

Mr. Brown and his associates presented preliminary plans and a model of the Stadium, Play Fields, Tennis Courts, and Parking Area (Physical Education Facilities - Phase I), for the Reno Campus. The possible widening of North Virginia Street was discussed in connection with the parking lot.

The preliminary estimate of costs for the base bid is \$150,000 in excess of monies appropriated. Mr. Rogers recommended the deletion of certain items to bring the project within the money. Approval of the preliminary plans with further study on the Tennis Courts location and the construction of two shower buildings instead of the one shown was recommended by the Faculty Committee, Mr. Rogers and President Armstrong.

Dr. Lombardi moved, Mr. Jacobsen seconded, that the Committee recommend approval of the preliminary plans for the pur-

poses of preparing the earthwork contract. Motion passed.

Development of Land Adjacent to Campus - Nevada Southern:

Mr. Rogers reported that Mr. Fredrick Goetz, the owner of land just to the north of the Nevada Southern Campus, now plans to build private homes rather than apartments on his land. This matter was discussed at the last meeting of the Committee. No further action required.

Re-Zoning Request - Nevada Southern:

Mr. Rogers reported a request to reclassify from R-1 to C-1 (local business) zone for a service station land located on the east side of Maryland Parkway and the north side of Harmon Avenue.

Dr. Lombardi moved, Mr. Jacobsen seconded, recommending that the Board of Regents not object to this re-zoning request.

Motion passed.

Proposal of Latter Day Saints and Roman Catholic Churches -

Nevada Southern:

Mr. Rogers reported on discussions with the churches to bring the district water to the Nevada Southern Campus. Mr. Rogers recommended that the second proposal presented by the church groups be undertaken, that proposal being as follows:

"If funds are not available, that the necessary right-of-way be deeded by the University to the Las Vegas Valley Water District; that the LDS Church underwrite the total cost of the installation of a 10" line with an understanding that when the need arises for additional water supply to the University, and the funds are available, that the University will connect into the 10" line so constructed with a payment of its share of the cost of the line based on the formula arrived at as above through negotiation; that approval be given for the LDS Church to enter into construction as soon as necessary bids can be received and awarded."

Mr. Jacobsen moved, Mr. Hug seconded, that the Committee recommend Board approval of the above recommendation.

Motion passed.

Water Line Installation - Nevada Southern:

Mr. Rogers recommended that he be authorized to install on the Nevada Southern Campus part of the loop of the water line which would serve the Dining Hall, Dormitory, and Social Science building from our present well with funds for Site Development and Utilities through State Planning Board. The University therefore would not have to tap the Las Vegas Valley Water District Line until the money required to pay the University's share has been obtained through the Legislature. Funds are available in the Site Development and Utilities appropriation.

Dr. Lombardi moved, Mr. Hug seconded, that the Committee recommend Board approval of the above recommendation.

Motion passed.

Social Science and Fine Arts Projects - Nevada Southern:

Mr. Rogers recommended that the Committee request Board authorization to approve final plans for the Social Science and Fine Arts projects on the Nevada Southern Campus in order to avoid delay in the development of the projects.

Mr. Germain moved, Mr. Jacobsen seconded, that the Committee recommend Board approval of the above recommendation.

Motion passed.

Road Along Center Section Line - Nevada Southern:

Mr. Rogers reported that the master planners and Clark County have recommended that a major road be located along the center section line on the Nevada Southern Campus. He recommended that the road be developed by the County along this line.

Mr. Germain moved, Mr. Jacobsen seconded, that the Committee recommend Board approval of the above recommendation.

Motion passed.

Possible Re-Zoning of Exchange Land - Nevada Southern:

Mr. Rogers reported that land to be exchanged at the Nevada Southern Campus is now zoned R-1. The question has been raised as to the possibility of the University requesting a zoning change. He recommended that the University not request a zoning change for the land.

Mr. Hug moved, Mr. Jacobsen seconded, that the University request re-zoning to C-1 of the whole parcel along Flamingo

Road. Motion passed.

Sale of Flamingo Road Property - Nevada Southern:

Mr. Hancock reported that the State Planning Board has requested Board of Regents' approval to offer part of the Flamingo Road property on the Nevada Southern Campus for sale in order to augment the \$200,000 to be used to purchase land in the desired area. The sale would involve about 20 acres out of the approximate 40 acres.

Mr. Germain moved, Dr. Lombardi seconded, that the Committee recommend Board approval of the plan to sell off part of the Flamingo Road property. However, no sale is to be made until the Trinity Episcopal Church land exchange is complete. Land farthest removed from the permanent Campus is to be sold first, and areas to be sold should be agreed upon by both Boards. Motion passed.

Zoning of Land North of Campus - Reno:

Mr. Rogers reported that the Regional Planning Commission has requested the thinking of the Board of Regents regarding the zoning of land north of the present Campus area.

Mr. Jacobsen moved, Mr. Germain seconded, that the University staff be directed to work with Regional Planning Commission staff on the zoning of this area and then report back to the Committee with recommendations. Motion passed.

Knoll Creek Project:

President Armstrong reported that no provision had been made for housing and telephone service in the original long-range program for the development of the Knoll Creek area. He recommended that these items now be included in the amounts of \$20,390 for housing and \$1,450 for telephone service, that the long-range program be amended accordingly, and that the bids for these items be approved.

Mr. Jacobsen moved, Dr. Lombardi seconded, that the Committee recommend Board approval of the above recommendation. Motion passed.

Chilton and Harris Property - Elko:

President Armstrong reported that it is now necessary to survey the property in Elko given to the University so that

the deed of gift can be prepared. Such a survey would cost \$1,500 and the question has been raised as to who would pay for it.

Mr. Germain moved, Mr. Jacobsen seconded, that the State Highway Department be approached by University staff to determine if their personnel would conduct the survey, inasmuch as they will be working on the freeway in that area. Motion passed.

W. E. Travis Grant:

President Armstrong reported that there was \$20,779.30 remaining in the agency account which belonged to the Travis Grant. He recommended that this amount be withdrawn from the agency and deposited to the Student Union Addition, W. E. Travis Grant.

Mr. Jacobsen moved, Dr. Lombardi seconded, that the Committee recommend Board approval of the above recommendation. Motion passed.

Life Science Wing - Reno:

President Armstrong reported the need to transfer funds to allow payment of contingencies for this project. Request transfer of \$9,183.81 from Plant Fund 1-91-3006 to 1-91-3002.

Mr. Hug moved, Mr. Jacobsen seconded, that the Committee recommend Board approval of the above recommendation.

Motion passed.

Progress Report:

Mr. Rogers submitted a progress summary of University projects. No action needed.

I. Reno Campus

A. Home Management Residence: This project is approximately 60% complete and progressing satisfactorily.

B. Addition to Jot Travis Union Building: The contractor is completing final "punch list" items and the project is scheduled to be released for University occupancy prior to December 15, 1963.

C. Engineering Mines Building: The contractor is currently completing several remaining items contained in the final "punch list".

D. Design of Physical Education Facilities: The engineer's preliminary plans were submitted to the University for review on October 21, 1963. Subsequent analyses have indicated a financially feasible program through elimination of certain items of work. The completion of the bidding documents requires University approval of the revised program and the preparation of final plans and specifications.

E. Electrical Distribution Clark Administration Building: Bid documents are currently being prepared by this office for final review and approval by University authorities.

II. Nevada Southern Campus

A. Design Social Science Building: Final plans and specifications are scheduled to be received to be

delivered to this Office on December 9, 1963 for checking and final approval by all authorities.

The expeditious completion of this review and the approval by all authorities will make it possible for this project to be put out to bid early in January, 1964, thereby allowing a feasible schedule for the use of this facility by the University of Nevada at the beginning of the Fall semester in 1964.

III. Deferred Projects

Work on the following listed projects and their satisfactory completion has necessarily been deferred because of lack of information and criteria which necessarily must originate from the University of Nevada.

1. Land Acquisition - Nevada Southern
2. Site Development - Nevada Southern
3. Site Development - Reno Campus
4. Dormitories - Reno Campus
5. Advance Planning Mackay Science Building -
Reno Campus
6. Advance Planning Department of Education

Building - Reno Campus

The early receipt of the necessary criteria requested from the University of Nevada will make it possible to proceed immediately with these projects.

The item on re-zoning at Las Vegas was discussed, especially as to land to be traded, what zoning should be requested, and how much land should be included in the request. It was agreed informally to request re-zoning as far as C-1. Mr. Grant suggested turning over the matter to Mr. Rogers and Mr. Hancock to work out with the Regional Planning Commission.

Motion by Dr. Lombardi, seconded by Mr. Germain, carried unanimously by roll call vote to approve the minutes of the meeting of December 6, 1963.

5. Student Union Addition, W. E. Travis Grant

President Armstrong reported that there was approximately \$41,000 in the fund after deducting the amount authorized for the Life Science Wing (item 16 of Building Committee minutes of December 6, 1963). Possible uses for the money

were discussed, and it was agreed informally that the Administration look into the possibility of using these funds to best advantage for obtaining option on land or for land purchase.

6. Social Science Complex

President Armstrong and Mr. Rogers discussed the status of the Social Science Complex in Las Vegas. Both agreed that it is essential to get the classroom units ready for Fall of next year; the Offices are not so necessary at this time.

Methods of bidding were then discussed, whether it would be necessary to bid the entire project at once, or whether the bidding might be broken down for separate units.

Motion by Mr. Jacobsen, seconded by Mr. Germain, carried unanimously that the Social Science Complex be put to bid so that the classroom portion will be completed by Fall of 1964.

7. Bid Opening Reports

President Armstrong recommended approval of the following bid opening reports and the actions taken:

a) Addition to Jot Travis Building Patio

A meeting to open bids was held in the Business Office, Morrill Hall, at 2:00 P.M., on Tuesday, October 8, 1963.

Present were Assistant Business Manager Hattori, Electrical Engineer Carpenter, and members of bidding firms.

Bid notice had duly appeared in local papers for ADDITION TO JOT TRAVIS BUILDING PATIO.

Bids were received and opened by Mr. Hattori as follows:

Philip R. Becker - accompanied by bid bond \$ 7,885

A. S. Johnson - accompanied by bid bond 9,850

Allen Galloway - accompanied by bid bond 10,191

Pagni Bros. - accompanied by bid bond 10,748

It is recommended that the bid of Philip R. Becker, in the amount of \$7,885 be accepted, and a contract be drawn to accomplish this work. This bid is within the estimate prepared by the University Engineer's Office, and funds are available in the Dining Commons Repairs Fund, Account No. 1-22-3001-24.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Business Manager

Charles J. Armstrong, President Voucher No. 90010

b) Walks at Atmospherium-Planetarium

A meeting to open bids was held in the Business Office,
Morrill Hall, at 2:00 P.M., on Thursday, October 24,
1963. Present were Assistant Business Manager Hattori,
Planning Coordinator Hollett, and members of bidding
firm. Bid notice had duly appeared in local papers for
WALKS AT ATMOSPHERIUM-PLANETARIUM, UNIVERSITY OF NEVADA,
RENO, NEVADA.

The following bid was opened by Mr. Hattori:

Allen Gallaway, General Contractor -

accompanied by bid bond Base Bid \$2,537.00

It is recommended that the bid of Allen Gallaway, General Contractor, in the amount of \$2537 be accepted, and a contract be drawn to accomplish this work. This bid is within the estimate prepared by the University Engineer's Office, and funds are available in the Plant Account Fund, Planetarium-Atmospherium Building, Account No. 1-91-3004-25.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Business Manager

Charles J. Armstrong, President Voucher No. 90011

c) Residence, Knoll Creek Experiment Station

A meeting to open bids in the Business Office, Morrill Hall, at 2:00 P.M., was held on December 2, 1963. Present were Accountant Phelps, Accountant Test, Dean Bohmont, Assistant Engineer Whalen and Mr. Pagni. Bid notice had duly appeared in local papers for: RESI-

DENCE, UNIVERSITY OF NEVADA, KNOLL CREEK EXPERIMENT

STATION, CONTACT, NEVADA.

Bids were received and opened by Mr. Phelps as follows:

Volco Builders Supply, Inc. -

accompanied by cashier's check Base Bid \$18,445

Alt. #1 1,945

Pagni Brothers Construction Co. -

accompanied by bid bond Base Bid \$44,000

Alt. #1 2,500

It is recommended that the bid of Volco Builders Supply, Inc., for the amount of \$18,445 (Base Bid) and \$1,945 (Alternate No. 1) be accepted and a contract be offered the contractor in the amount of \$20,390 to accomplish this work. This bid is in line with the estimate prepared by the University Engineer's Office, and funds are available in the Main Station Farm Budget, Account No. 1-91-3012-25.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Business Manager

Charles J. Armstrong, President

Dale W. Bohmont, Dean, College

of Agriculture

Voucher No. 90012

Motion by Mrs. Magee, seconded by Mr. Germain, carried unanimously by roll call vote that the acceptance of the bids and the awarding of the contracts be approved.

8. Stadium

Mr. Germain discussed action taken by the Building Committee concerning the grade level of the Stadium, in the thought that there should be more study on excavation costs, advantages and disadvantages. He expressed his thinking that a 14-foot depression might serve for future expansion.

Mr. Rogers discussed possible uses for the dirt removed, and urged careful consideration before action is taken because of the affect on the terrain. He pointed out that a change

at this time would set back the time schedule.

Motion by Mr. Germain, was seconded by Mr. Jacobsen, that the University Engineer be authorized to study these matters as discussed, with the additional expenses to come from the Contingency Reserve of the Planning Board, and that the Building Committee be given authority to modify the acceptance of the preliminary plans, based upon this aspect of the planning.

In further discussion, the thought was expressed that if the elevation is lowered, the plans will have to be re-designed. Mr. Rogers called attention to the fact that at present the University is dealing only with preliminary plans, and that any new plans would have to show both alternatives, but at this time the University is asking only how many cubic yards of dirt will have to be removed and at what cost.

Motion by Mr. Germain was seconded by Mr. Jacobsen to amend the motion in the minutes of the Building Committee to authorize the University Engineer to contact the engineer to delay any continuation of the work in order to secure an estimate of cost to move down 14 feet in the bowl, and that

if there is any expense, up to \$500, that it be taken from the Contingency of this project by the Planning Board.

Motion was made by Dr. Anderson to table Mr. Germain's motion. Mr. Hug seconded. Vote: Germain and Lombardi - No; all other Regents - Aye.

It was then agreed to ask Mr. Webster Brown, engineer-architect, to meet with the Regents, and to hold further discussion and action until the matter is discussed with him.

9. ASUN Building (Old)

Mr. Rogers reported that the building is sub-standard and that it should be torn down before it becomes a problem due to the children in the area. It is unoccupied. He requested authority to seek bids for its demolition and Dr. Armstrong so recommended.

Motion by Dr. Anderson, seconded by Dr. White, carried unanimously that the Administration be authorized to seek bids for demolition of the old ASUN building on North Center Street.

10. Financial Report for Year Ended June 30, 1963

The Report had been mailed to the Regents. President Armstrong asked if there were any questions or comments. Mr. Humphrey reported that Mrs. Magee had called attention to the fact that Fund #71 in the Report did not agree with the total in the Statement of the Agency Account through the First National Bank; but that there was a week's difference in time between the Agency Account Report and the Fiscal Year Report, and more importantly, the Agency Report included the Travis money which is recorded in Fund #91. The Report was accepted by consensus.

11. History of the University of Nevada

President Armstrong presented a proposal from Professor Elliott on the projected history of the University. Professor Jim Hulse has agreed to collaborate in the writing of the history. The proposal, which Dr. Elliott had indicated was tentative but as final and complete as it can be at this time, indicated work to begin in January, 1965, and a completed manuscript to be ready by September 1, 1966. Costs listed a Research Assistant (Graduate) at \$3600 for 1 1/2

years or \$4800 for 2 years, Typist at approximately \$1000, and publication, for which no estimate was given. It was agreed by the Regents that the President, with Mr. Laxalt, and Professors Hulse and Elliott, study the possible methods of treatment and present their proposal to the Regents at a later date for discussion and determination, with these individuals present to discuss their proposal. Money in present endowment accounts which are unrestricted may be used for financing the project.

12. Stadium (continued)

Mr. Webster Brown came into the meeting and discussion returned to the Stadium. President Armstrong asked Mr. Brown to discuss the possibility of putting the Stadium 14 feet lower than planned.

Mr. Brown said that, with present plans, 160,000 cubic feet of dirt would be removed at an estimated cost of 55 cents per yard, which estimate was decided upon after consultation with two earth moving contractors. As to the time element, he estimated that bidding for the job would be postponed about one month.

The Regents asked if going down 14 feet would increase costs. Mr. Brown answered that the berm on the two sides is very small and the amount of dirt used is small in comparison with the entire bowl. In answer to the question as to whether or not it would be better to put a higher berm around the top, Mr. Brown thought the difference in wind break would not be much, and said there is no question that it would cost more to lower the level of the Stadium. The advantage is that in the future, seats could be added without going above the dirt berm. As presently planned, Mr. Brown said that there will be about 5000 seats on one side and the present student bleachers on the other side, in order to keep within the budget. He estimated an increase in cost of \$35,000 for the 14 feet. This would accommodate about 14 additional rows, or a total of 1400 more seats. He pointed out, however, that the seats would be quite far from the playing field. At present, on the east side there are 27 rows and on the west side 33 rows. The shaping of the ground as planned was a matter of economy.

Motion by Mr. Hug, seconded by Mr. Davis, lost with the vote of 5 "no" and 4 "yes" to approve the preliminary plans as they are.

Further discussion followed. An elevation lowered to less than 14 feet was proposed, and comparative costs, advantages and disadvantages discussed. It was estimated that approximately \$25,000 would be needed to lower the elevation by 8 feet.

Motion by Mr. Germain, seconded by Dr. Lombardi, carried with a vote of 3 "no" and 6 "yes" to lower the level of the Stadium 8 feet.

13. Work Program for 1964-65

Copies of the Work Program had previously been mailed to the Regents. Dr. Armstrong discussed the budget and recommended approval. He explained that, in preparing the Work Program, the 1964-65 budget, as approved, was revised to fit the appropriation of the Legislature and the figures were distributed to the Deans and Directors for review.

The Deans and Directors were requested to comment on this tentative budget and conferences were held with all who had so requested. Following these conferences, and with this additional information, the tentative budget was again revised as the recommended 1964-65 program. The work budget represents 6% increase over the last fiscal year because

that was all the money appropriated by the Legislature. No Contingency Reserve has been provided. The 6% increase has been used to:

- (1) Provide necessary salary increases;

- (2) Catch up with the 1963-64 matriculated enrollment increase of 7.8% on the Reno Campus (4.2% was budgeted) and 35% on the Nevada Southern Campus (10% was budgeted);

- (3) Meet the 1964-65 needs of an expected 11% enrollment increase on the Reno Campus and probably 30% more at Nevada Southern;

- (4) Provide at least token assistance to developing graduate programs.

In presenting the budget recommendation, President Armstrong noted that priorities are given to salary increases for faculty. 30 new positions in all categories have been included, 18 of which are at Nevada Southern.

Motion by Dr. Lombardi, seconded by Mr. Jacobsen, carried

unanimously that the 1964-65 Work Program be approved as presented.

14. Personnel Recommendations

President Armstrong recommended approval of the following personnel items:

COLLEGE OF AGRICULTURE

Appointments as follows:

Ivan Sack as Adjunct Professor and part-time temporary Lecturer in Plant Science at a salary of \$1000 for the period from September 12, 1963 to January 31, 1964.

Raymond Evans as Adjunct Associate Professor of Plant Science for the academic year 1963-64.

Kathryn N. Bell as Lecturer in Home Economics at a salary of \$1300 for the academic year 1963-64 (temporary part-time position).

Gary Arthur Cook as Assistant Extension Agent in Humboldt

County at a salary of \$6600 based on twelve months' service, effective November 1, 1963 (replacement for David Wilkins).

Donald L. Capps as Physiology Technician in Animal Science at a total salary of \$1664 for four months' service, effective October 1, 1963 (replacement for Gary L. Bischoff).

Benny Lee Coplan as Radio-Television Specialist at an annual salary rate of \$8028 based on twelve months' service, effective January 1, 1964 (replacement for Burdette Peterson).

Change in Status as follows:

David C. Wilkins from Assistant County Agent in Humboldt County to Extension Agent in Ormsby County at a salary rate of \$7020 based on twelve months' service, effective October 15, 1963 (new position).

Reappointment as follows:

Dorothy Sanford Terry as Lecturer in Home Economics at a salary of \$1050 for the academic year 1963-64 (temporary part-time).

COLLEGE OF ARTS & SCIENCE

Appointment as follows:

Joan Devlin as Lecturer in Sociology and Anthropology at a total salary of \$1060 for services from September 25, 1963 to January 31, 1964 (partial replacement for Charles Stortroen).

AUDIO-VISUAL CENTER

Appointment as follows:

Donald B. Hudson as Technical Assistant in Graphics & Photography at a salary rate of \$6100 based on twelve months' service, effective October 1, 1963 (replacement for Francisco Ortiz).

DESERT RESEARCH INSTITUTE

Appointments as follows:

Joel Orlen as Assistant Director for Administration at a salary rate of \$14,000 based on twelve months' service,

effective October 1, 1963 (new position).

John E. Hardaway as Research Associate at a salary rate of \$7200 based on twelve months' service, effective November 1, 1963.

Martin D. Mifflin as Research Associate at a salary rate of \$6600 based on twelve months' service, effective October 1, 1963.

Oran Richard Norton as Curator, Atmospherium-Planetarium, at a salary rate of \$7500 based on twelve months' service, effective October 21, 1963 (replacement for Robert Moran).

Anthony L. Mindling as Graduate Assistant in Geology at a salary rate of \$2300 for five months' service, effective September 1, 1963 (new position).

Roy K. Marshall as Consultant in Astronomy and Atmospheric Physics for the Atmospherium-Planetarium at a salary of \$1,460.80 for six week period, effective November 1, 1963.

Lucille I. Curtis as Clerk Stenographer at an annual salary of \$3792 based on twelve months' service, effective October

1, 1963.

Joan Davlin as Lecturer from September 25, 1963 to January

31, 1964 - \$500

Reappointment as follows:

Kenneth W. Parrish as Draftsman at a salary rate of \$5100

based on twelve months' service, effective October 1, 1963.

COLLEGE OF EDUCATION

Appointments as follows:

Greta B. Blair as Graduate Assistant in Secondary Education

at a salary of \$2300 for the academic year 1963-64 (unfilled position).

112 appointments of Supervising Teachers, Fall semester,

1963-64.

COLLEGE OF ENGINEERING

Appointments as follows:

William C. Rose as Lecturer in Mechanical Engineering, 3/4 time at a salary rate of \$2150 for the Fall semester, effective September 1, 1963 (replacement for Elsayed Badaway).

Andrew C. Jackson as Graduate Assistant in Mechanical Engineering at a salary rate of \$1125 for 1/2 time for five months, effective September 1, 1963 (replacement for William C. Rose).

Alfred T. Jones as Graduate Assistant in Mechanical Engineering at a salary rate of \$1150 for 1/2 time for five months, effective September 1, 1963 (partial replacement for Elsayed Badaway).

LIBRARY

Appointment as follows:

Faith M. Gianella as Technical Assistant, Special Collections Department, at a salary of \$2250 for six months' service, effective October 16, 1963 (new position).

MACKAY SCHOOL OF MINES

Appointment as follows:

Jerry L. Hughes as Graduate Assistant in Geology-Geography
at a salary of \$1725 for the period November 16, 1963
through June 30, 1964 (new position).

Leave of Absence as follows:

John S. Winston, Professor of Metallurgy, without pay,
for two years beginning February 1, 1964 in order that he
might serve as Professor of Metallurgy at the Istanbul
Technical University, Istanbul, Turkey, contingent upon
obtaining a suitable replacement.

NEVADA SOUTHERN

Appointment as follows:

Gene S. Hotchkiss as Library Reclassification Technician
at a total salary of \$999.99 for three months' service
effective December 1, 1963 (replacement for Jacqueline E.
Stormson).

Carol A. Colina as Library Technician at a salary rate of \$4000 based on twelve months' service, effective September 12, 1963 (replacement for Pamela Du Buc).

Norman Arlen Harris as Lecturer in Mechanical Engineering at a salary of \$550 for the period September 12, 1963 to January 22, 1964.

Raymond W. Heley as Lecturer in Secondary Education for the period October 24 to December 7, 1963 at no salary, \$150 to be paid to Vocational and Adult Division, State Department of Education to partially cover travel costs.

Yvonne Marcelle Steffen as Lecturer in French at a salary of \$875 for the period September 12, 1963 to January 22, 1964.

Andrew Adams as Lecturer in Secondary Education at a salary of \$525 for the period September 23, 1963 to January 29, 1964.

John D. Bailiff as Lecturer in Philosophy at a salary of \$525 for the period September 12, 1963 to January 22, 1964.

Robert E. Foster as Lecturer in Education at a salary of \$525 for the period September 16, 1963 to January 22, 1964.

Mary Cady Johnson as Lecturer in Art at a salary of \$350 for the period September 12, 1963 to January 22, 1964.

Peter Myer as Lecturer in Art at a salary of \$525 for the period September 12, 1963 to January 22, 1964.

Lee Pivornick as Lecturer in French at a salary of \$525 for the period September 12, 1963 to January 22, 1964.

Herbert C. Wells as Coordinator in Construction Materials at a salary of \$50 for the period December 6 to 15, 1963.

5 appointments in the Fall semester 1963-64 Off-Campus Program.

7 appointments of Supervising Teachers for the Fall semester 1963-64.

Change in Status as follows:

Jacqueline E. Stormson from Reclassification Technician to

Reclassification Librarian at an annual salary rate of \$7000
based on twelve months' service, effective December 1, 1963
(replacement for Sirkka Hall).

NEWS SERVICE

Appointment as follows:

Yolande Sheppard as Technical Assistant at an annual salary
rate of \$4800 based on twelve months' service, effective
October 1, 1963 (new position).

Reappointment as follows:

Walter Van Tilburg Clark as Writer in Residence at a salary
rate of \$13,333.32 based on twelve months' service, for the
period January 1 to June 30, 1964.

ORVIS SCHOOL OF NURSING

Appointment as follows:

Mary L. Ziegenhorn as Instructor in Nursing at a salary rate
rate of \$5859 based on ten months' service, effective Octo-

ber 1, 1963 (replacement for Dorothy Button).

STATEWIDE SERVICES

47 appointments in the Evening Division, Fall semester 1963-64.

20 appointments in the Off-Campus Program, Fall semester 1963-64.

SABBATICAL LEAVES

In compliance with the regulations governing sabbatical leaves, the ad hoc Sabbatical Leave Advisory Committee, consisting of Professor Joseph Lintz, Chairman, Professor Glen Fulcher, Professor Holbert H. Hendrix, Professor Russell R. Elliott, Professor R. J. Morris, Professor Irving Sandorf, and Professor Ben F. Wofford, considered 17 applications.

It was possible to grant only 7 sabbatical leaves, and in accordance with the recommendations of the Committee, President Armstrong recommended the following:

Professor Robert A. Hume - academic year 1964-65

Professor C. W. F. Melz - Fall semester 1964

Professor William C. Miller - Spring semester 1965

Professor Paul F. Secord - academic year 1964-65

Professor Marilyn Horn - February 1 to August 1, 1965

Associate Professor Carl W. Backman - academic year
1964-65

Associate Professor Earl W. Kersten - academic year
1964-65

Motion by Mr. Jacobsen, seconded by Mr. Magee, carried with a vote of 2 "no", 6 "yes" and 1 abstaining, that the personnel recommendations be approved.

Discussion followed concerning sabbatical leave recommendations, process for selection, etc.

15. University Calendar

President Armstrong recommended the following calendar for 1964-65 and 1965-66 as approved by the University Council and the Academic Council and also the following schedule for Nevada Southern:

1964-65	FIRST SEMESTER	1965-66
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Aug. 15 Final date for filing admission Aug. 15
 credentials.

Sept. 9 Semester opens. Student housing Sept. 8
 available. Preadvisement period
 begins.

Sept. 10-13 Orientation and testing of new Sept. 9-12
 students.

Sept. 14 Distribution of registration Sept. 13
 materials.

Sept. 16 Registration Day. Sept. 15

Sept. 17 Instruction begins. Sept. 16

Sept. 25 Final date for late registration Sept. 24
 and addition of courses.

Homecoming.

Oct. 28 Final date for dropping courses. Oct. 27

Oct. 31 Admission Day (no classes). Oct. 31

Nov. 11 Mid-semester. Nov. 10

Nov. 11 Veteran's Day (no classes). Nov. 11

Nov. 17 Mid-semester grade reports due. Nov. 16

Nov. 26-29 Thanksgiving vacation. Nov. 25-28

Dec. 1 Final date for filing applications Dec. 1
 for graduation.

Dec. 9- Christmas vacation. Dec. 22-

Jan. 3 Jan. 4

Jan. 4-15 Preadvisement period. Jan. 5-14

Jan. 15 Final date for filing Graduate Jan. 14

Examining Committee reports.

Jan. 18-23 Semester examinations. Jan. 17-22

Jan. 25 Final grades on file with Registrar. Jan. 24

Jan. 26 Semester closes. Jan. 25

SECOND SEMESTER

Jan. 5 Final date for filing admission Jan. 5

credentials.

Jan. 27 Semester opens. Student housing Jan. 27

available.

Jan. 28-31 Orientation and testing of new Jan. 27-30

students.

Feb. 1 Distribution of registration Jan. 31

materials.

Feb. 3 Registration Day. Feb. 2

Feb. 4 Instruction begins. Feb. 3

Feb. 12 Final date for late registration Feb. 11

and adding of courses.

Mar. 15 Final date for filing applications Mar. 15

for graduation.

Mar. 17 Final date for dropping courses. Mar. 16

Mar. 31	Mid-semester.	Mar. 30
Apr. 6	Mid-semester grade reports due.	Apr. 5
Apr. 15-21	Easter vacation.	Apr. 7-13
Apr. 25-	University of Nevada Week.	Apr. 24-30
May 1		
May 1	Mackay Day.	Apr. 30
May 21	Final date for filing Graduate	May 20
	Examining Committee reports.	
May 27-	Semester examinations.	May 27-
June 3		June 2
May 30-31	Memorial Day recess (no classes).	May 30
June 3	Graduating students' grades on	June 2
	file with Registrar.	
June 4	Final grades on file with Registrar.	June 3
June 5	Semester closes.	June 4
June 12	Commencement (Reno)	June 11
June 14	Commencement (Las Vegas)	June 13

Date	Day	Event
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May 27	Wednesday	Semester closes
May 30	Saturday	Memorial Day recess
May 31	Sunday	Baccalaureate (Reno)
June 1	Monday	Commencement (Reno)

June 3 Wednesday Commencement (Las Vegas)

Motion by Dr. Lombardi, seconded by Mr. Davis, carried
unanimously that above calendars be approved as presented.

16. High School Senior Program Fee

President Armstrong recommended approval of the request of
Dean Carlson that the University charge a \$25 fee of each
high school student who is recommended for the High School
Senior Program, to be paid at the time the student appears
for the Nevada Southern screening tests. The \$25 fee will
be refunded to the student if the student is not accepted
for the program. The fee will be applied as part of the
registration fees if the student is accepted and registers
at Nevada Southern. If a student is accepted in the High
School Senior Program but does not register, the \$25 fee
will not be refunded.

Motion by Dr. Lombardi, seconded by Mr. Davis, carried
unanimously that the fee charge in the amount of \$25 per
student, as presented, be approved.

17. Master of Science Degree in Soil Science

President Armstrong presented with his recommendation for approval the "Request for Permission to Offer the Master of Science Degree in Soil Science" as approved by the Graduate Committee, the University Council and the Academic Council. Material presenting the program, including requirements for admission, program of study and requirements for the M. S. degree, Department staff, library and research facilities, and course offerings had previously been mailed to the members of the Board.

Motion by Dr. Anderson, seconded by Mr. Davis, carried unanimously to approve the offering of the Master of Science Degree in Soil Science.

18. Summer Session Salary Schedule

President Armstrong recommended approval of the request of Dean Kelly to set Summer Session salaries according to the following schedule:

Lecture Courses:	Per Credit
Professor	\$215

Associate Professor	190
Assistant Professor	165
Instructor	150

Laboratory Courses:

The base salary schedule for individual ranks would remain the same but the formula used for Evening Division laboratory courses would compensate for the additional contact hours. This formula is:

(base salary by rank x number of credits)
 plus (total hours of laboratory and lecture
 minus number of credits x \$50) equal salary.

President Armstrong explained that at present, no distinction is made to Summer Session salaries between laboratory and non-laboratory courses. Some faculty members in laboratory, studio work or activities carry a very heavy load of contact hours, making it difficult for them to teach a full credit hour load, resulting in a reduced salary. The formula here presented for laboratory courses is the same as is now used for the Evening Division.

Motion by Mr. Jacobsen, seconded by Mr. Germain, carried unanimously that the Summer Session salary schedule be approved.

19. Acceptance of Gifts

President Armstrong presented the following list of gifts which had been received by the University and recommended acceptance by the Board:

Library, Reno Campus

From American Society of Civil Engineers, Ladies Auxiliary, Reno Branch - \$150 for the Bixby-Boardman Memorial Fund.

From Mr. Kenneth L. Ball, San Francisco - books, articles and records of Durrell, Mansfield, Lagerlof, Horgan and others.

From Representative Walter S. Baring - 50 copies of "The Federal Government and Education", 1963.

From Mr. Russell G. Benedict, Reno - various materials deal-

ing with civil rights in Nevada.

From the Book-of-the-Month Club, New York - copy of "The New Cold War: Moscow Versus Peking".

From Mr. Lewis A. Brown, Reno - \$10 in memory of Mr. Fred J. Brown.

From Mr. August A. Busch, Jr., St. Louis, Missouri - copy of "Brewed in America: History of Beer and Ale in the United States".

From Mrs. Aubrey L. Charman, Cupertino, California - \$10 in memory of Fred J. Brown.

From Mr. H. B. Chessher, Reno - several volumes of mineral industry publications for Mackay School of Mines Library.

From Mrs. E. L. Cord, Reno - two volumes, "Le Louvre", "La Mussee et Les Chefs D'Oeuvre de La Peinture", in memory of William Allen Smith.

From Mrs. Harriet P. Craven, Fallen Leaf, California - copy of Tennyson's "In Memoriam".

From Daughters of Penelope, Reno - copies of "The Basic Works of Aristotle", "The Dialogues of Plato", "The Complete Greek Drama", and Godolphin's "The Greek Historians".

From Mr. G. Devereux, New York City - copy of "A Study of Abortion in Primitive Societies".

From the Mc Kinley Park School Faculty, Reno - \$7 for the Nursing Library Fund in memory of Mr. Vernard Mc Laughlin.

From Mr. Edward E. Gourdin, Reno - copy of "United States Department of Agriculture Year Book", 1905.

From Mrs. Edith J. Holmes, Reno - \$10 in memory of William O. Holmes.

From International Association of Machinists, Washington, D. C. - copies of "Machinist", "Labor's Story", "The Machinists", and various pamphlets.

From Mrs. Arthur Lasher, Reno - approximately 300 books and numerous pamphlets and magazines.

From Manzanita Hall Association, University of Nevada - copy
of "Design for Modern Living", in memory of Rebecca Sue
Kogan.

From Major General and Mrs. James May, Winnemucca - \$15 in
memory of Mr. Lawrence Semenza and Brigadier General White.

From Mrs. J. A. Maynard, Loomis, California - approximately
60 volumes on Engineering.

From Mrs. Hazel Mc Curry, Reno - \$5 in memory of Fred J.
Brown.

From Mrs. W. R. Millington, Redwood City, California - \$10
in memory of Fred J. Brown.

From Pageant Press, Inc., New York - copy of "The Lord's
Valley" by Miss Virginia Wilson Lee, sent at the request
of the author.

From Mrs. A. L. Rice, Berkeley, California - copy of 9th
edition of the "Encyclopedia Britannica".

From Mrs. John V. Mueller, Reno - 41 issues of the Journal

of Geophysical Research, numerous industry journals, and
copies of "Architectural Record".

From Regent Fred M. Anderson, Reno - several medical journals.

From Dr. John H. De Tar, Reno - copy of "The Blue Book of the John Birch Society".

From Miss Mary Ann Ford, Reno - copy of Robert Welch's "The Politician".

From the following donors to the Robert Q. Hale Memorial Book Fund, a total of \$293.

Mr. and Mrs. J. D. Burgess, Reno	\$ 5
Dr. and Mrs. Edwin Cantlon, Reno	5
Mr. H. L. Cunningham, Reno	20
Mrs. Rubel David and Frances, Reno	5
Mr. and Mrs. M. E. Drain, Reno	5
Mr. and Mrs. Raymond D. Eyler, Reno	10
The Jack Farnesi family, Reno	5
The Howard Farrell family, Reno	5
The E. J. Gezelin family, Reno	5

Mr. and Mrs. Victor Goodwin, Elko	10
Mr. Dexter Guio, Reno	10
Mr. and Mrs. Gordon B. Harris, Reno	5
Dr. Robert Johnson, Reno	10
The Bruce R. Kelly family, Reno	10
Mr. E. E. Kofoed, Reno	10
Mr. and Mrs. Robert Lawson, Sr., Reno	5
Mrs. Pearle Mathieson, Reno	15
Mr. Erwin Mc Pherson and Mr. R. W. Britton, Reno	10
Mr. and Mrs. Bill Nelson, Sparks	10
Mr. and Mrs. Frank Nelson, Reno	10
Nevada Bank of Commerce, Reno	25
Mr. and Mrs. Carrol Nevin, Reno	10
Mr. and Mrs. Bruce Pendleton, Reno	5
Savage-Carter Mortgage Company, Reno	10
Sparks Toastmasters Club 1449	10
Mr. and Mrs. Henry Tietje, Reno	5
Mr. and Mrs. Paul Timm, Reno	15
Mrs. Juanita Tumbleson, Reno	5
Mr. and Mrs. Paul Vaillant, Reno	10
Mr. and Mrs. George Warren, Reno	5
Miss Prudence P. White, Reno	5
Mr. William M. White, Reno	15
Mr. and Mrs. Leonard Zwonitzer, Reno	3

From Mrs. Ted Morrill, Reno - various newspapers, pamphlets, pictures and other materials dealing with the study of Nevada history.

From Mrs. Myrtle Myles, Reno - \$10 for the Jack Myles Memorial Bookshelf in Journalism.

From Nevada State Department of Agriculture, Carson City - copy of "History, International Crop Improvement Association, 1919-1961".

From Nevada State Department of Health, Speech and Hearing Clinic, Reno - volumes 1-16 of the "Translations of the Beltone Institute for Hearing Research".

From Mr. William J. Rice, Brooklyn, New York - 3 copies of his book of poems and a copy of the oil painting "Stormy Sky", by Jeanne Elsa Rice.

From Sierra Pacific Power Company, Reno - \$500 to the James E. Church Fund.

From Mr. Leroy Snyder, San Diego, California - copy of his

poetry, "The Ages".

From the Supreme Temple, Daughters of the Nile, Reno - \$500

for purchase of books.

From Mrs. Hazel Vineis, Reno - a number of issues of "The Reporter".

From Mrs. Willard Watts, Sparks - copy of the book, "One Dozen Candles".

From Dr. Wendell Phillips, Honolulu, Hawaii - an inscribed copy of his book "Qataban and Sheba".

From Mr. C. L. Robison, Los Altos, California - \$5 in memory of Fred J. Brown.

From Mr. Ivan Sack, Supervisor, U. S. Forest Service, Reno - \$100 for purchase of books and periodicals in Forestry.

From Mr. and Mrs. John A. Sala, Reno - \$10 in memory of Fred J. Brown.

From Mr. Alfred Merritt Smith, Reno - copy of his "Memoirs".

From Commander Edward P. Stafford, Sparks - copy of his book, "The Big E".

From The Truth About Cuba Committee, Miami, Florida - copy of "Cuba and the Rule of Law".

From the University of California Library, Los Angeles - 39 books, many by modern authors.

From Mrs. F. Carrington Weems, New York City - copy of "Selections from the Brief Mention of Basil Lanneau Gildersleeve".

Library, Las Vegas Campus

From Dr. Louis Bernkrant, Las Vegas - \$9.18 for two books in memory of Mr. Major Sweeney.

From Dr. Klaus Jurgen Citron, Vice Consul, Federal Republic of Germany, San Francisco - "Nimmersatte Liebe".

From American Institute of Mining and Metallurgical Engineers, Women's Auxiliary, Southern Nevada Section - \$100

for a student(s) studying for a degree in the Mackay School
of Mines.

From American Society of Range Management, Nevada Section -
\$100 for the Charles E. Fleming Range Management Scholarship
Fund.

From an anonymous donor, Las Vegas - \$500 for the Reid
Gardner Memorial Scholarship Account.

From Mr. John J. Ascuaga, Sparks Nugget - \$1000 for 4 John
Ascuaga Scholarship recipients.

From Baker, Moody & Frederikson, Consulting Engineers, Las
Vegas - \$50 to establish a grant-in-aid to a student in
Mechanical or Electrical Engineering, primarily for pur-
chase of books and supplies.

From General Motors Corporation, Detroit, Michigan - \$1200
to cover four scholarships.

From the Humboldt County Bulletin, Winnemucca - \$100 for a
scholarship in Journalism.

From Mrs. Safie O. Mc Murphy, Susanville, California - \$200

to cover a scholarship for May Janice Dore.

From the Scholarship Board, National Association of Second-

ary-School Principals, Washington, D. C. - \$1500 to cover

the Betty Crocker Scholarship for Miss Tina Rae Trelease.

From the Nevada Society of Public Accountants, Northern

District - \$100 to cover the Zinn-Peck Memorial Scholarship

in Accounting, awarded to Mr. Jerry M. O'Day.

From Nevada State Nurses' Association, District Number One -

\$250 to be credited to the Nevada Nurses' Association

Scholarship Account.

From Rebekah Assembly of Nevada - \$100 to cover their

scholarship award to Miss Sally Sue Atkinson.

From Security National Bank, Carson City - \$100 to cover

a scholarship for Mr. Dave Schaff.

From Sparks Twenty-Thirty Club - \$200 to cover a scholar-

ship for Mr. Daniel Anderson.

From the State Department of Education - \$2500 from the Fleischmann Indian Education Fund to cover stipends for five Indian students.

From Mr. and Mrs. Don C. Billick, Nevada City, California - \$5 to assist a student in the Mackay School of Mines, in memory of Ellsworth R. Bennett.

From the Elks National Foundation - \$700 for a scholarship for Miss Mildred M. Oats.

From First Western Savings & Loan Association, Las Vegas - \$300 to cover a scholarship for Miss Pat Deck.

Loan Fund

From Mr. and Mrs. F. M. Buchanan, Sparks - \$100 to be credited to the John Scott Buchanan Memorial Loan Fund.

Grants

From Reno Cancer Center, Inc. - \$2,353.12 for the Allie M. Lee Cancer Research Project.

From the Max C. Fleischmann Foundation of Nevada - two payments of \$10,000 each for the Desert Research Institute Laboratory Fund.

From the National Science Foundation, Washington, D. C. - \$30,800 for the support of research entitled "X-Ray Analysis of Rocks and Computation of 'True' Rock Composition" under the direction of Alexis von Volborth of the Mackay School of Mines.

From the National Science Foundation, Washington, D. C. - \$96,400 for the support of research entitled "Neutron Activation Analysis of Oxygen in Oxides, Minerals, and Rocks", under the direction of Alexis von Volborth, Mackay School of Mines.

From the National Science Foundation, Washington, D. C. - \$19,400 for the support of a "Conference on the History of Geology for College Teachers", under the direction of Joseph Lintz, Jr., Department of Geology-Geography.

Motion by Dr. Lombardi, seconded by Dr. Anderson, carried unanimously that the gifts be accepted and that the Secretary write notes of thanks on behalf of the Board.

20. Transfers from Contingency Reserve

President Armstrong reported the following transfers of less than \$2000 from Contingency Reserve:

#51 \$30 to Student Affairs Office to allow completion of purchase of office equipment ordered in 1962-63 but not completed due partly to Buyer's error.

#52 \$560 to Speech & Drama Department, College of Arts & Science, to provide extra funds for forensic team travel.

#62 \$250 to Library, Reno, to provide extra in-state travel money. A like amount of out-of-state money was transferred from the Library to Special Travel by transfer #63.

#64 \$350 to Publications and News Service to provide for printing College section of catalog.

#68 \$1733 to Office of the Business Manager, wages account, to provide extra student help needed due to increased

work load and extended sick leave of Accounts Payable

Clerk.

#69 \$200 to Psychology Department, College of Arts & Sci-

ence, to provide for a \$2500 level Graduate Assistant

budgeted at \$2300.

#72 \$233.62 to College of Agriculture to correct various

salary accounts. This transfer off-set by #75 which

transferred \$227.28 from College of Agriculture to

the Contingency Reserve.

#73 \$60 to Agriculture Experiment Station and Extension

Division to correct various salary accounts. This

transfer off-set by #74 which transferred \$302.32

from Agriculture Experiment Station and Extension

Division to Reserve.

#79 \$150 to Publications and News Service to provide for

printing of invitations and programs for opening of

Atmospherium-Planetarium.

#81 \$1725 to Geology-Geography Department, Mackay School

of Mines, to provide a Graduate Assistant for Dr.

George B. Maxey for 7 1/2 months.

#91 \$250 to Dean's Office, College of Education, to provide extra in-state travel funds in conformity with previous agreement for review of needs mid-year.

President Armstrong recommended approval of the following transfers from Contingency Reserve of more than \$2000 each:

#58 \$10,500 to Desert Research Institute to provide 9 months salary (October-June) at rate of \$14,000 annually for Assistant Director for Administration of Desert Research Institute.

#59 \$4100 to Dean's Office, Nevada Southern, to provide for a PBX Operator (C-14-4) deleted from General Expense budget but through Business Manager's error, not added to Dean's Office.

#67 \$2183 to Physics Department, College of Arts & Science, to provide matching funds for NSF equipment grant. A part of this (\$1188) had previously been provided in the 1962-63 fiscal year but had reverted to University. This returns that money to Department.

#89 \$3750 to Psychological Service Center to provide \$2700

for a Senior Clerk-Steno (and Psychometrist) for remainder of fiscal year; \$400 for professional salaries for two part-time Psychologists; and \$650 for necessary office equipment and furniture. This service has been a part of the Psychology Department but has now experienced such a significant increase in case load that extra help must be provided.

#90 \$6521 to Office of the Business Manager, to provide

\$5894 for classified salaries and \$357 for retirement and NIC premiums. The State Purchasing Department Inventory Control Section has completed approximately 60% of the University inventory. The staff of 3 has been cut to 1 and there is still about 18 to 20 man months of work left to finish the inventory. The State Department of Administration has agreed to furnish the 1 man as a Supervisor if the University would furnish 2 men. This provides 2 men for period December 1, 1963 through June 30, 1964.

#94 \$6667 to Publications and News Service to continue

Walter V. Clark for an additional six months. His

salary had been budgeted for July through December,
but the project is not completed.

Motion by Mr. Germain, seconded by Dr. Lombardi, carried
unanimously that the fund transfers be approved.

21. Accounts Payable Revolving Fund

President Armstrong presented the following request from Mr.
Humphrey, and recommended approval:

"At present the University has a \$100,000 Accounts Payable
Revolving Fund. This \$100,000 was appropriated by the State
and, if discontinued for any reason, would be return to the
State Treasury. All Fund One accounts payable checks are
written against this fund and then reimbursements secured
through the State Budget Office, Controller and Treasurer.

"The fund is not as large as it should be. It is frequently
necessary to hold checks for as long as one week until re-
imbursement of previous checks can be secured. This delay
sometimes occurs in the University Accounting Office and
sometimes at the State Offices.

"I have discussed this matter with Mr. Howard E. Barrett, State Director of Administration, and Mr. Norman Terrell, Fiscal Analyst, Legislative Counsel Bureau. Both agree that the Board of Regents has the authority to add to the Accounts Payable Revolving Fund and both understand the reasons for desiring to add to the fund. I request that you recommend that the Board of Regents approve increasing the Accounts Payable Revolving Fund to \$200,000 and approve use of \$100,000 of Fund One non-appropriated receipts (which would otherwise be invested in U. S. Treasury bills) for this purpose."

Motion by Dr. Lombardi, seconded by Mr. Germain, carried unanimously by roll call vote that the request to increase the Accounts Payable Revolving Fund to \$200,000, as above represented, be approved.

22. Joe E. Moose Research Award

Dr. Moose had requested a change in the agreement of May 29, 1959 entitled "Endowment Agreement for a Joe E. Moose Research Award in the Natural and Physical Sciences" to "Endowment Agreement for Joe E. Moose Awards in Biological Science and in Physics", the income from the endowment to

be divided equally, annually and to be given in cash or

check to:

(1) The outstanding major in a biological science at the
end of his (her) Junior year.

(2) The outstanding Physics major at the end of his (her)
Junior year.

President Armstrong recommended that Dr. Moose's request
be granted.

Motion by Mr. Jacobsen, seconded by Mr. Germain, carried
unanimously that the new agreement proposed by Dr. Moose
be approved.

23. Mrs. William Elwell

President Armstrong read a letter from Mrs. Elwell thanking
the Regents for the Resolution concerning the late Mr.
Elwell, and for the expressions of appreciation and friend-
ship of the Regents, faculties, and student body.

24. Fund Group No. 51, Special Gifts and Miscellaneous

President Armstrong discussed the report from Mr. Humphrey on this fund group, that there are a number designated for special purposes which have not been used. The University individuals concerned have been notified of the balances in these accounts and have been asked to use the funds as specified by the donors, so that the accounts can be closed. The President also made the following recommendations concerning use of unused balances:

- 1) The Rousseau Endowment Income Fund (1-51-6-11) has a balance of \$5,362.61, and is dedicated to historical research. President Armstrong recommended that it be used for the expenses of the University of Nevada history.

- 2) The General Electric Education and Charity Fund (1-51-4002) of \$1400. The President recommended be assigned to the College of Engineering for various pieces of equipment to supplement the funds in the budget.

- 3) The I. B. M. Education Fund (1-51-4040) of \$300. President Armstrong recommended be assigned to the College of Business Administration to take care of some of their

equipment needs.

4) The Vern Sullivan Bequest (1-51-4011) of \$500. President Armstrong recommended be used to help defray the expenses of ceremonials at Nevada Southern, especially the 1965 Commencement.

5) The Fleischmann Grant for Electron Microscopes (1-51-4045) has a residual balance of \$981.35. President Armstrong recommended that this be made available to the Biology Department for equipment related to electron microscopes.

6) Three unrestricted endowment accounts have the following balances:

Alice Dimmitt Endowment Income (1-51-7002) \$13,088.14

Lowell Daniels Endowment Income (1-51-7003) 1,833.14

Hayden Ellicott Endowment Income (1-51-7004) 10,074.67

President Armstrong recommended that these funds be held for use, if necessary, in place of the Contingency Reserve.

Motion by Mr. Germain, seconded by Dr. Lombardi, carried unanimously that the recommendations above concerning use of these funds be approved.

25. Dining Commons and Dormitories

President Armstrong reported that health examinations have now been completed for all Dining Commons and Snack Bar employees, except one who was employed as of October 1, 1963 and that employee is scheduled to be examined this week along with new employees. The University has been notified by the Health Division of the State Department of Health and Welfare that all employees are all right. Also, the Dining Commons and Snack Bar have been inspected this Fall by the Health Division Officers and received an "A" rating, which is posted. They are on a six months' inspection schedule and will abide by the strictest of Health Division regulations.

26. Audit Report

President Armstrong distributed an audit report which was received on December 2, 1963 from Mr. Normal Terrell, Fiscal Analyst, Legislative Counsel Bureau, for the fiscal year

1962-63. Certain recommendations were made in a "Supplemental Letter to Audit Report" which were answered by Mr. Humphrey as follows:

1 - Independent Verification of Fees and Tuitions - The recommendation is that the Registrar's Office assess the fees instead of the Business Manager's Office. In view of the continuing criticism of this procedure by the Legislative Auditor, the recommendation is that the assessment function be transferred to the Registrar.

2 - Adjustment to Cashbook - This problem is being worked out to the satisfaction of both offices.

3 - Responsibility for Handling Cash - If the requested new position of Sr. Accountant is approved for 1964-65, we will be able to reassign duties to limit cashiering to two persons effective July, 1964.

4 - Ledger Cards, Continuing Balances - Will comply with their request.

5 - Internal Control, Tickets Used for Various Events - New procedures were developed and put into effect in Novem-

ber, 1963 which satisfy this recommendation.

6 - Equipment Control - The inventory of all equipment and furniture, which was started by the State Purchasing Department, is now 60% complete, and assume the project will be completed the Summer of 1964.

7 - Restricted Fund Balances - These funds are restricted under the specific authority of the Board of Regents.

8 - Consolidation of Funds - To follow the recommendation exactly as written would be illegal although the objective is valid. Effective July 1, 1963, the Business Office changed the cash record method to allow for less cash in the bank. At the present time \$2,341,550.08 of operating capital is invested in U. S. Treasury Bills. Even under the previous method, the Business Office was quite successful in keeping this capital working and in 1962-63 \$43,366.25 was earned for the University in this manner.

9 - Suggested Legislation - Facsimile Signature Device - Change in present law would be desirable.

27. Tax Sheltered Annuities

At the request of Dr. Armstrong, Mr. Humphrey had checked into the possibility of making the salary-or-annuity option available to University staff members. He reported that the Internal Revenue Service has issued private rulings stating that institutions included in 501 (c) (3) of the Internal Revenue Service Code can make tax deferred annuity contributions for an employee in lieu of taxable salary payments. If the staff member elects to take a reduction in salary, or forego an increase, in return for his institution's purchase of a non-forfeitable (fully vested) annuity contract for him, the amounts so contributed by the institution will not be taxed to the employee currently, within the limits of his Exclusion Allowance. Instead, the compensation is deferred to the retirement years and will be taxable as received in the form of annuity income. President Armstrong recommended approval by the Board, and the adoption of the following resolution as the first step:

RESOLUTION #63-9

WHEREAS, the Board of Regents of the University of Nevada desires to provide retirement annuity contracts for cer-

tain of its employees as portions of their compensations;

and

WHEREAS, it is the intention of the Board of Regents that these annuity contracts will qualify under the terms of Section 501 (c) (3) of the Internal Revenue Code and that the premiums paid by the University for the annuity contracts will not currently be considered as income paid to the employees concerned; and

WHEREAS, it is the intention of the Board of Regents that the purchase of each annuity contract shall continue in full effect until the employee concerned retires, dies or is terminated, whichever event occurs first, provided all rights under the said annuity contract shall be exercisable by the employee concerned;

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Regents does hereby authorize and approve the purchase of annuity contracts issued by any company properly authorized and licensed to do business in Nevada, the amount of such premiums to be not more than 16.67% of the employee's gross salary; and

The Board of Regents does hereby authorize the President of the University of Nevada to act on its behalf in respect to these annuity contracts and to formulate rules and procedures for their purchase and administration.

Motion by Mr. Jacobsen, seconded by Dr. Lombardi, carried unanimously that the above resolution be adopted and that the Administration be authorized to proceed with the plan.

28. Student Refunds

President Armstrong had received two requests for a refund of fees which are not in conformity with the statement in the catalog as adopted by the Board of Regents at their meeting on October 27, 1961.

One request was from Roland A. Pagni, who had received an eye injury prior to the opening of school. Upon advice of his physician, he registered in the University, and later, also upon the advice of his physician, he withdrew, not having attended any classes.

The other request was from Edward Mitchell, who withdrew

also for health reasons upon the advice of his physician.

President Armstrong recommended that the rule governing refunds not be changed, and therefore that these requests not be granted.

Motion by Mr. Jacobsen, seconded by Mr. Germain, carried unanimously to re-affirm the previously adopted policy regarding refund of fees, as stated in the University catalog.

After the vote was taken, Regents Lombardi and Davis asked that the record show that they are not in favor of denying the Pagni request.

29. Association of Governing Boards

Mrs. Magee discussed the interest of the AGB members who would be attending the meeting in May in visiting Las Vegas after the Reno meeting, and apart from the meeting itself.

She proposed that one of the Regents in Southern Nevada, perhaps Dr. White, be named to host this group and to arrange for a tour, including the Las Vegas Campus. The Regents gave informal approval to the appointment of Dr. White.

30. Regents Meetings

The following dates were set for meetings of the Board:

Saturday, January 25, 1964, in Reno, to act on recommendations for promotion, tenure, etc.

Saturday, March 28, 1964, in Fallon, to act on salary matters - the Regents' Salary Committee to meet in Reno on Friday, March 27.

Saturday, May 2, 1964, in Las Vegas.

The meeting adjourned at 1:15 P.M.

A. C. Grant

Chairman

Alice Terry

Secretary

12-07-1963